

CALL TO HIRE 1 (ONE) HEAD OF DATA SCIENCES AND ARTIFICIAL INTELLIGENCE UNDER CONTRATO-PROGRAMA DE APOIO INSTITUCIONAL – ASSOCIATE LABORATORIES – Ref. IMM/CT/31-2024

Instituto de Medicina Molecular João Lobo Antunes (iMM) opens a call to hire 1 (one) Head of Data Sciences and Artificial Intelligence according to the Applicable Regulation, under a Permanent Employment Contract within *Contrato-Programa de Apoio Institucional – Associate Laboratories (CEECINSTLA/00025/2022)*.

Regulation

- Portuguese Labor Law, approved by Law nr 7/2009, from 12th February in its current writing.
 - Decree-Law nr 57/2016, from 29th of August, altered by Law nr 57/2017, from 19th of July
 - Scientific Employment Regulation (REC)
 - Decree-Law nr 108/2023, from 22nd of November
1. **Work Plan Activities**
 - Coordinate Support and development teams;
 - Manage iMM's IT network;
 - Manage iMM's High Performance Cluster;
 - Project Manage Information Systems projects;
 - Ensure compliance with Cybersecurity norms and regulations;
 2. **Members of the Jury:** According to article 28 nr 5 from REC and article 13 from Decree-Law nr 57/2016, from 28th of August, altered by Law nr 57/2017, from 19th of July, the jury is composed by Edgar Gomes (President of the Jury), José Rino and Nuno Morais (all PhD's).
 3. **Start Date and workplace:** The contract is expected to start in June and will remain only for the necessary execution period of the work plan; the activities will be developed in iMM installations and/or other necessary locations to their execution.
 4. **Monthly remuneration:** Gross monthly Remuneration is 3.446,76€, correspondent to level 54 of Tabela Remuneratória Única, approved by Order nr 1553-C/2008, 31st December and updated by Decree-Law nr 108/2023, from 22nd of November.
 5. **Profile of Candidate:** Any National, foreign and stateless candidate(s) that hold the following requirements can apply:
 - 1) PhD in Informatics, Computer Science, Information Technologies, Data Science or similar area;
 - 2) Experience in leading teams and projects in Information Technology and Data Management;
 - 3) Demonstrated ability to frame, lead, prioritize and contribute to multi-disciplinary team projects;
 - 4) Experience in the development of artificial intelligence solutions for the analysis of biomedical data;
 - 5) Project Management Certification;
 - 6) Experience in ISO 27001 implementation.
 6. **Application process:** The call is open from 18th of March until 30th of April 2024 (30 working days), and the application documents (indicated below) should be submitted, in PDF format, through iMM website by clicking in the "Apply" button below the position job ad:
 - a) Motivation Letter in English;
 - b) Detailed CV;
 - c) PhD Certificate;
 - d) Other documents that applicant may consider to be relevant to prove the scientific course.

Note: The non-compliance with these requirements determines the immediate rejection of application.

7.1. False statements provided by the candidates shall be punished by law.

Non-discrimination and equal access policy: IMM promotes a non-discrimination and equal access policy, wherefore no candidate can be privileged, benefited, impaired or deprived of any rights whatsoever, or be exempt of any duties based on their ancestry, age, sex, sexual preference, marital status, family and economic conditions, instruction, origin or social conditions, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, origin territory, language, religion, political or ideological convictions and union membership.

International environment and experience: Diversity is a fundamental aspect of the essence of IMM, where researchers and non-researchers of different nationalities, backgrounds and areas of study work together, promoting the exchange of experiences and interactions, contributing to the personal and professional development of each person and to the existence of an international, inclusive and stimulating environment.

Pursuant to Decree-Law nr 29/2001 of 3rd February, disabled candidates shall be preferred in a situation of equal classification, and said preference supersedes any legal preferences. Candidates must declare, on their honour, their respective disability degree, type of disability and communication / expression means to be used during selection period on their application form, under the regulations above.

7. **Evaluation criteria:** The admitted applications will be evaluated taking into account the quality, timeliness and relevance of the scientific path (scientific production and research experience) and curriculum of each candidate (a) and their adequacy to the proposed work plan.

First phase: Curriculum Analysis (70%) and Motivation Letter (30%) - Based on the Curriculum, it will be analyzed qualitatively, and in what concerns to its content and relevance for the tasks to be performed, namely: executed and/or published scientific work, with special emphasis on areas related to the work plan (10%); work experience and relevant knowledge in the area of the proposed work plan as described in the candidate profile (60%). Based on the letter of motivation will be evaluated the motivation and interest for the activities to be performed (20%), written communication in English language (10%). In the event of a tie, the decision will be responsibility of the chairman of the jury.

7.1. After evaluation of all admitted applications, the jury will write a meeting minute with all process of recruitment, evaluation and selection including an ordered short list of approved candidates (alphabetic order) and their respective classification.

7.2. The final decision of the jury shall be validated by the Head of the Institution, who is also in charge of deciding about the hiring.

8. **Results:** Both admitted and excluded candidates list and final classification list shall be posted at IMM website at <https://imm.medicina.ulisboa.pt/jobs/#results> and all admitted candidates will be notified by email.

9. **Preliminary Hearing and Final Decision Deadline:** Pursuant to article 121 of the Administrative Procedure Code, after notified, all candidates have 10 working days to respond. Panel's final decisions are pronounced within a period of 90 days, from application deadline.

The present call is exclusively aimed at filling the indicated vacancy and may be terminated until the homologation of the final candidates' ranking list and expires with the respective occupation of the position on offer.

Lisbon, 15th of March 2024