

INSTITUTO DE MEDICINA MOLECULAR JOÃO LOBO ANTUNES

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Handwritten signature and stamp:
Instituto de Medicina Molecular
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Jury Meeting Minute

Reference of Fellowship IMM/BII/11-2022

Instituto de Medicina Molecular João Lobo Antunes (IMM) opened a call for one research fellowship with the funding support from The European Federation of Pharmaceutical Industries and Associations (EPFIA) under the project “**EHDEN – European Health Data & Evidence Network**”.

The ad was published at EURAXESS Portugal Portal on 5th of April 2022 and also disseminated in IMM website. The call was opened from 6th of April until 20th of April 2022 and during which the following applicant applied:

- ✓ André Neves
- ✓ Beatriz Vicente
- ✓ Bruno Martins
- ✓ Catarina Tomé

On the 26 of May 2022 the jury composed by Prof. Doutor João Eurico Fonseca, principal investigator at Instituto de Medicina Molecular João Lobo Antunes; Bárbara Gomes, senior professional at Technology Transfer Office, and Ângela Afonso, Biobank-iMM manager, met to analyze the application documents (Motivation Letter, Detailed CV, MSc degree Certificate and candidate’s declaration of honor indicating previous fellowships, if any, its typology and duration) in accordance to the profile and work plan indicated in the job advert.

Work Plan and Objectives:

The objectives of iMM’s participation in the EHDEN project as a Data Partner is to standardise the data of the Biobank-iMM Rheumatology collection and map it to the OMOP common data model (CDM), shared with the others Data Partners. Tasks include data source profiling, including the selection of the relevant data sets that will be harmonized and mapped to the OMOP-CDM, development and implementation of the ETL (Extract, Transform, Load) process, and quality control assessments.

Candidate’s Profile:

- MSc degree holder in Biochemistry, Biology or Pharmaceutics (mandatory);
- Experience in clinical and/ or basic research in Rheumatology (mandatory);
- Experience in collection, processing and management of clinical databases;
- Experience in biobanking activities and database management;
- Excellent communication skills with multidisciplinary professionals from different scientific backgrounds, namely basic scientists, clinicians and nursing teams;
- High level of responsibility and commitment;
- Excellent organization and method skills necessary to comply with established deadlines;
- Solid knowledge in Microsoft Office (Excel, Word...).

Application documents: - Motivation letter; - Detailed CV; - MSc Degree certificate; -Candidate’s declaration of honor indicating previous fellowships, if any, its typology and duration. **The non-compliance with these requirements determines the immediate rejection of the application.**

In case the applicant does not have yet the required degree certificate, a declaration of honor stating the conclusion of the necessary qualifications for the purposes of this process will be accepted and must be sent by the end date of the call.

Selection Method: *The selection will be made based on CV 50% and Interview 50%. All candidates admitted will be invited to the Interview stage.*

Curricular Analysis (50%)

The curricular analysis took in consideration:

- *MSc degree holder in Biochemistry, Biology or Pharmaceuticals (5%);*
- *Experience in clinical and/ or basic research in Rheumatology (15%);*
- *Experience in collection, processing and management of clinical databases (20%);*
- *Experience in biobanking activities and database management (10%).*

The analysis and discrimination of the admitted candidate' classification is the First phase of this process are presented in Annex I attached to current minute.

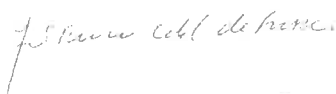
Interview (50%)

Following this, the jury decided to that all the candidates should be invited for an interview. The candidate Beatriz Vicente was unavailable to proceed for the next phase. The applicant are identity below. The interview took place via ZOOM on 26th May. For the interview, the jury considered the following criteria:

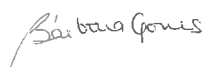
- *Excellent communication skills with multidisciplinary professionals from different scientific backgrounds, namely basic scientists, clinicians and nursing teams (10%);*
- *High level of responsibility and commitment (5%);*
- *Excellent organization and method skills necessary to comply with established deadlines (10%);*
- *Solid knowledge in Microsoft Office (Excel, Word...) (10%);*
- *Pro-active personality with a critical mind and a team spirit (5%);*
- *Proficiency in spoken English (10%);*

The analysis and discrimination of the admitted candidate' classification is the Second phase and total classification in both phases of this process are presented in Annex II attached to current minute.

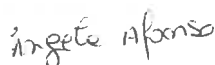
Lisbon, 26th of May 2022



Prof. Doutor João Eurico Fonseca



Bárbara Gomes



Ângela Afonso

ANNEX I - Fellowship Reference IMM/BII/11-2022

Applicant	Curricular Analysis (50%)				Total	Justification
	MSc degree holder in Biochemistry, Biology or Pharmaceutics (5%)	Experience in clinical and/or basic research in Rheumatology (15%)	Experience in collection, processing and management of clinical databases (20%)	Experience in biobanking activities and database management (10%)		
André Neves	5	0	10	0	15	The candidate has experience and a few potential skills required for the project
Bruno Martins	5	0	10	0	15	The candidate has experience and a few potential skills required for the project
Catarina Tomé	5	15	10	10	40	Knowledge of several of the areas of research within this project. Knowledge in database management

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Barbara Gomes

Angela Afonso

ANEX II - Fellowship Reference IMM/BI/11-2022

Applicant	Interview (50%)						Interview Total	Annex I + Annex II	Justification
	Excellent communication skills with multidisciplinary professionals from different scientific backgrounds, namely basic scientists, clinicians and nursing teams (10%)	High level of responsibility and commitment (5%)	Excellent organization and method skills necessary to comply with established deadlines (10%)	Solid knowledge in Microsoft Office (Excel, Word...) (10%)	Pro-active personality with a critical mind and a team spirit (5%);	Proficiency in spoken English (10%);			
André Neves	5	5	5	10	5	10	40	55	The candidate expressed a very keen interest in the research project and experience however not within the scope of this project
Bruno Martins	10	10	5	10	15	10	60	75	The candidate expressed a very keen interest in the research project and experience however not within the scope of this project
Catarina Tomé	10	10	10	10	10	10	60	100	The candidate expressed a very keen interest in the research project. The candidate revealed independent thinking and commitment to this research project.

para o 1.º debate.

Silvia Gomes

Angelo Afonso