

INSTITUTO DE MEDICINA MOLECULAR JOÃO LOBO ANTUNES
CMAZZALIN LAB
Av. Professor Egas Moniz
Edifício Egas Moniz
1649-028 Lisboa
Phone: +351 217 999 411
Fax: +351 217 999 412

CALL FOR A SCIENCE AND TECHNOLOGY MANAGEMENT FELLOWSHIP
Reference of Fellowship IMM/BGCT/54-2019

The Instituto de Medicina Molecular João Lobo Antunes (iMM João Lobo Antunes) opens a call for a Science and Technology Management Fellowship supported by private funds.

Work Plan and Goals

- Taking care of secretarial organization aspects of an international scientific meeting to be held in Troia (Portugal) in May 2020.
- Establishing contacts with meeting participants and organizers.
- Establishing contacts with meeting infrastructure directors (hotel, audiovisual, transports, etc.)

Scientific Area: Biochemistry, Cell Biology, Molecular Biology

Candidate's Profile

- Bachelor degree in Biology or related areas
- Clear organizational skills and independence
- Promptness in executing secretarial tasks
- Experience with funding management
- Ability to positively interact with people
- Scientific background related to genome instability/telomere biology would be a plus

Duration of Fellowship: 7 (seven) months on an exclusive basis with the possibility to be extended and **without exceeding the eligibility period of the funding.**

Laws and Regulation: Estatuto do Bolseiro de Investigação (Decree Law nr 123/2019, 27th August), Regulation of Fellowships and Career By-Law and Assessment Regulation of iMM João Lobo Antunes.

The iMM undertakes to ensure compliance with the principles of non-discrimination and equality and provides that no candidate can be privileged, benefited, harmed or deprived of any right or exempted from any duty due, in particular, from ancestry, age, gender, sexual orientation, marital status, family status, economic status, education, social origin or condition, genetic heritage, reduced working capacity, disability, chronic disease, nationality, ethnic origin or race, place of origin, language, religion, political or ideological convictions and syndical association membership.

Predicted Start Date: October 2019

Workplace and Scientific Orientation: The work will be developed at CMAZZALIN Lab of iMM João Lobo Antunes under the supervision of Claus M. Azzalin, PhD.

Fellow Monitoring Centre: The monitoring centre works on Tuesday (09:00AM to 01:00PM / 02:00PM to 06:00PM) and Thursday (02:00PM to 06:00PM), at Human Resources Office.

Monthly Remuneration: 752,38 EUR/month, in accordance with the applicable regulation. The amount will be paid through bank transfer.

Necessary Documents for Applications: - Motivation Letter in English; - Detailed CV in English; - Bachelor degree certificate.

The non-compliance with these requirements determines the immediate rejection of the application.

Evaluation: Applications will be evaluated by a jury composed by Claus M. Azzalin, Bruno Sousa Silva and Sérgio de Almeida (all PhDs).

Selection Method: CV (60%) and motivation letter (40%).

Deadlines and Submission of Applications: The call will be open for 10 working days, **starting on 8th October and ending on 21st October 2019.**

Applications should be sent to iMM Human Resources through the email imm-hr@medicina.ulisboa.pt, indicating the reference of fellowship (mandatory).

The non-compliance with these requirements determines the immediate rejection of the application.

Communication of Results: The results will be published at <https://imm.medicina.ulisboa.pt/en/job-opportunities/results/> and posted at the entrance lobby of the Institute.

Lisbon, 23rd September 2019

The Executive Director of iMM João Lobo Antunes

Professor Maria Manuel Dias da Mota, PhD