

**INSTITUTO DE MEDICINA MOLECULAR
INFORMATION SYSTEMS FACILITY
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**CALL FOR A TECHNICAL RESEARCH FELLOWSHIP
Reference of Fellowship IMM/BTI/89-2016**

The Instituto de Medicina Molecular (iMM Lisboa) opens a call for a Technical Research Fellowship with the funding support from FCT/MEC through national funds and when applicable co-funded by FEDER under the new partnership agreement PT2020 within the project **LISBOA-01-0145-FEDER-007391**.

Work Plan and Goals

- ✓ Implement new intranet platform based on Microsoft Sharepoint 2013
- ✓ Support integration between Sharepoint and existing software platforms
- ✓ Developing web applications
- ✓ Administration of Sharepoint 2013, and other web platforms

Scientific Area: Information Systems

Candidate's Profile

- ✓ College degree in informatics/IT area, or equivalent
- ✓ 2 to 4 years of experience as developer on Microsoft Web technologies, namely Sharepoint, ASP.NET, and C#

Technical skills:

- ✓ Profound knowledge on Sharepoint 2013 customization, specially Designer, Visual Studio, reports, workflows, dashboards, and forms
- ✓ Profound knowledge on layout design (HTML, CSS, Javascript)
- ✓ Good knowledge on Sharepoint 2013 Administration, and Webservices
- ✓ Good knowledge on SQL databases
- ✓ Basic knowledge on Microsoft Dynamics/CRM 2016
- ✓ Basic knowledge on Windows Server (2008 R2 and 2012 R2) troubleshooting, and problem solving
- ✓ Basic knowledge on Python/Djang
- ✓ Strong autonomy, and responsibility skills
- ✓ Strong interpersonal, communication, and customer service skills
- ✓ Ability to prioritize tasks, and work in a team environment
- ✓ Speak and write Portuguese and English languages fluently, and correctly

Duration of Fellowship: 6 months on an exclusive basis and eventually renewable for equal periods, **not exceeding the eligible period of the project.**

Law and Regulation

Estatuto do Bolseiro de Investigação (Lei n.º 40/2004, de 18 de Agosto, republished in attachment to Decreto-Lei n.º 202/2012, de 27 de Agosto), Regulation of Fellowships of Fundação para a Ciência e a Tecnologia (<https://www.fct.pt/apoios/bolsas/docs/RegulamentoBolsasFCT2015.pdf>), Career By-Law and Assessment Regulation of iMM.

The iMM Lisboa undertakes to ensure compliance with the principles of non-discrimination and equality and to that extent, provides that no candidate can be privileged, benefited, harmed or deprived of any right or exempted from any duty due in particular ancestry, age, gender, sexual orientation, marital status, family status, economic status, education, social origin or condition, genetic heritage, reduced working capacity, disability, chronic disease, nationality, ethnic origin or race, place of origin, language, religion, political or ideological convictions and trade union membership.

Predicted Start Date: October 2016

WorkPlace and Scientific Orientation: The work will be developed at Information Systems Facility under the supervision of Dr. Pedro Eleutério.

Fellow Monitoring Centre: The monitoring Center works on Tuesday and Thursday from 10am to 12pm, at Human Resources of iMM Lisboa.

Monthly Remuneration: In accordance with the values defined directly by FCT, I.P in the country (<http://www.fct.pt/apoios/bolsas/valores>). Depending on the level of education, previous professional experience of the fellow and activities listed above may be paid a higher amount than the tabled by the FCT. In accordance with Career By-Law and Assessment Regulation of iMM Lisboa, the remaining amount will be in charge of iMM Lisboa. The amount will be paid through bank transfer at the end of the month.

Necessary Documents for Applications

- Motivation Letter
- Detailed CV
- Academic Certificate
- Recommendation Letter (optional)

The non-compliance with these requirements determines the immediate rejection of the application.

Selection method: First stage: curricular evaluation and selection of candidates for interview (30%); Second stage: interviews with the facility manager which include a small theoretical/practical test (40%); Third stage: final interview with the three members of the jury (30%)

Evaluation: Applications will be evaluated by a jury composed by Nuno Morais, José Rino and João Carriço (all PhD's) and Pedro Eleutério.

Deadlines and Submission of Applications: The call will be open from **18th August until 23rd September, 2016.**

Applications should be sent to iMM Human Resources through the email imm-hr@medicina.ulisboa.pt, indicating the reference of fellowship (mandatory). **The non-compliance with these requirements determines the immediate rejection of the application.**

Communication of Results: The results will be published at <https://imm.medicina.ulisboa.pt/en/job-opportunities/results/> and posted at the entrance lobby of the Institute.

Lisbon, 2nd August, 2016

The Executive Director of iMM Lisboa
Professor Maria Manuel Dias da Mota, PhD