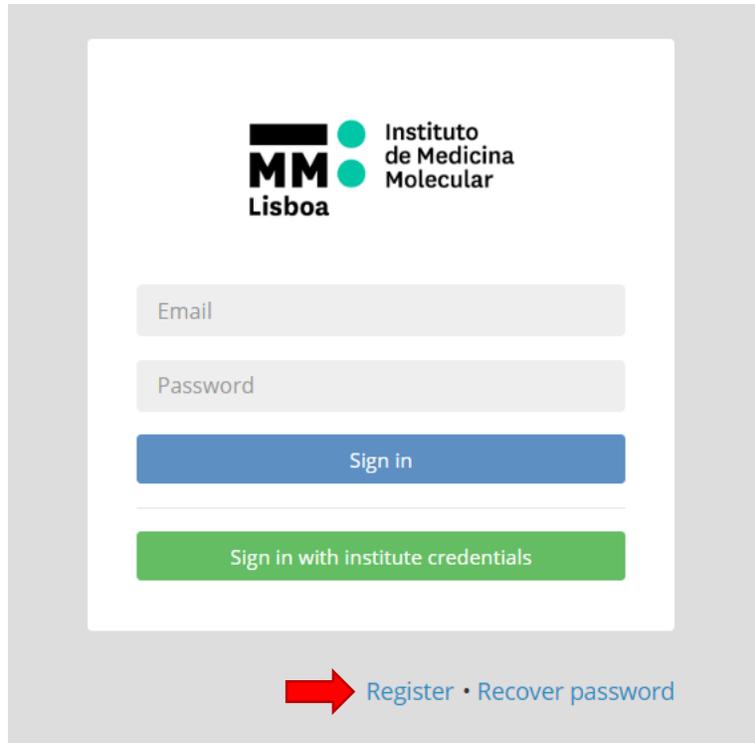


1. Go to imm.agendo.science
2. Select “Register”



IMM Lisboa Instituto de Medicina Molecular

Email

Password

Sign in

Sign in with institute credentials

Register • Recover password

3. Add your personal details. Please use your institutional email.

Create a new account

For more information, please read [Quick User Guide](#)

*Required fields

*E-mail:

E-mail

*First name:

First name

*Last name:

Last name

Mobile:

Mobile

Phone:

Phone

Phone extension:

Phone extension

4. Select your Institute and your Group (lab). If your Institute is not in the list, select “Other” and fill in the details for your Institute (the institute contact is the Institute Director). If your lab is not in the list, select “Other” and fill in the details for your lab (the group responsible is your group leader).

*Institute:	*Group
<input type="text" value="Other"/>	<input type="text" value="Other"/>
Other institute	Other group
<input type="text" value="Institute's name"/>	<input type="text" value="Group's name"/>
<input type="checkbox"/> Are you the institute contact?	<input type="checkbox"/> Are you the group responsible?
*Email	*Group responsible email
<input type="text" value="Contact's email"/>	<input type="text" value="Group's email"/>
*First name	*Group responsible first name
<input type="text" value="Contact's first name"/>	<input type="text" value="Group's first name"/>
*Last name	*Group responsible last name
<input type="text" value="Contact's last name"/>	<input type="text" value="Group's last name"/>

5. Select the resources (calendars) you are requesting access to. Please select only equipment you have been trained on and already have access to in the old IMM booking system. Leave “Products” (requests) and “Facilities” blank, for now they are not needed. Tick the option “I agree with Agendo’s Terms of Use” and click on Submit.

Request access to:

Select the calendars you wish to use:

Select the request class you wish to have access:

Select all the facilities you wish to have access:

Leave a comment:

It will be sent to the manager along with your request

I agree with [Agendo's Terms of Use](#)

Submit

Back

6. You will receive an email with the following request:

Welcome to Agendo!

You were assigned a temporary password that will expire in 7 days.
Password: ***** (temporary)

Please go to the following link to create your password and complete your registration: (...)

Please follow the link to create your password for Agendo and complete your registration. You can now sign in using your email and password.

The image shows a login interface for the Instituto de Medicina Molecular (IMM) Lisboa. At the top, the logo consists of the letters 'MM' in a bold, black font with a black horizontal bar above them, and the word 'Lisboa' below. To the right of the logo are two teal circles and the text 'Instituto de Medicina Molecular'. Below the logo is a red dashed rectangular box containing three elements: a light gray input field labeled 'Email', another light gray input field labeled 'Password', and a blue button labeled 'Sign in'. Below this box is a green button labeled 'Sign in with institute credentials'. At the bottom of the page, there are two blue links: 'Register' and 'Recover password'.