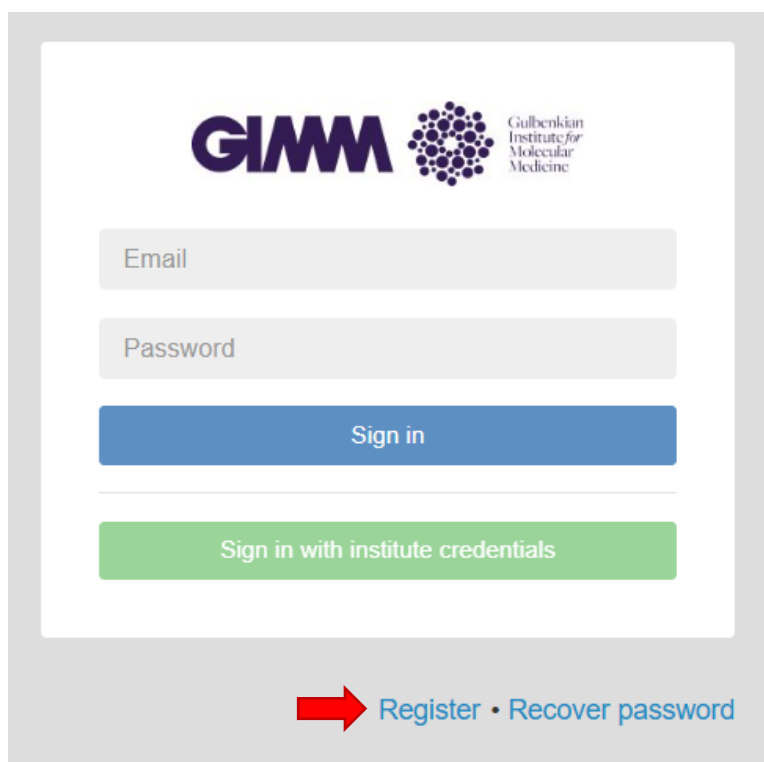


How to Register in Agendo

Step by step Instructions

1. Go to gimm.agendoscience.com
2. Click on [Register](#)



The screenshot shows the login and registration interface for GIMM (Gulbenkian Institute for Molecular Medicine). At the top, the GIMM logo and the institute's name are displayed. Below this, there are two input fields: 'Email' and 'Password'. A blue 'Sign in' button is positioned below the password field. A horizontal line separates this from a green button labeled 'Sign in with institute credentials'. At the bottom of the page, a red arrow points to the text 'Register • Recover password'.

3. Add your personal details. Please use your institutional email.

Create a new account

For more information, please read [Quick User Guide](#)

*Required fields

*E-mail:

E-mail

*First name:

First name

*Last name:

Last name

Mobile:

Mobile

Phone:

Phone

Phone extension:

Phone extension

4. Select your Institute and your Group (lab). If your Institute is not in the list, select “Other” and fill in the details for your Institute (the institute contact is the Institute Director). If your lab is not in the list, select “Other” and fill in the details for your lab (the group responsible is your group leader).

*Institute:

Other

*Group

Other

Other institute

Institute's name

Other group

Group's name

☐ Are you the institute contact?

☐ Are you the group responsible?

*Email

Contact's email

*Group responsible email

Group's email

*First name

Contact's first name

*Group responsible first name

Group's first name

*Last name

Contact's last name

*Group responsible last name

Group's last name

5. Select the resources (calendars) you are requesting access to. Please read **Agendo's Terms of Use** and tick the option "I agree with Agendo's Terms of Use". Click on Submit.

Request access to:

Select the calendars you wish to use:

Select the request class you wish to have access:

Select all the facilities you wish to have access:

Leave a comment:

It will be sent to the manager along with your request

☐ I agree with **Agendo's Terms of Use**

Submit

Back

6. You will receive an email with the following request:


Welcome to Agendo!

You were assigned a temporary password that will expire in 7 days.

Password: ***** (temporary)

Please go to the following link to create your password and complete your registration: (...)

Please follow the link to create your password for Agendo and complete your registration. You can now sign in using your email and password.



The image shows a login interface for GIMM (Gulbenkian Institute for Molecular Medicine). At the top, the GIMM logo is displayed next to the full name of the institute. Below the logo, there is a red dotted rectangular box enclosing the login fields: an 'Email' input field, a 'Password' input field, and a blue 'Sign in' button. Below this box is a green button labeled 'Sign in with institute credentials'. At the bottom right of the interface, there are links for 'Register' and 'Recover password'.

Email

Password

Sign in

Sign in with institute credentials

[Register](#) • [Recover password](#)